

STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require State agencies to report the final results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) requires the State agency to post a summary of the most recent final administrative review results for each SFA on the State agency's publicly available website no later than 30 days after the SA provides the final results of the administrative review to the SFA. The SA must also make a copy of the final administrative review report available to the public upon request.

School Food Authority (SFA) Name: *New Salem-Almont*

Date of Administrative Review: 10/15/2019

Date review results were provided to the SFA: 10/15/2019

Date review summary was publicly posted: 11/1/2019

The review summary must cover access and reimbursement (including eligibility and certification review results), an SFA's compliance with the meal patterns and the nutritional quality of school meals, the results of the review of the school nutrition environment (including food safety, local school wellness policy, and competitive foods), compliance related to civil rights, and general program participation. At a minimum, this would include the written notification of review findings provided to the SFAs Superintendent or equivalent as required at 7 CFR 210.18(i)(3).

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in?

PROGRAM	YES	NO	NOT ELIGIBLE
School Breakfast Program	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
National School Lunch Program	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fresh Fruit and Vegetable Program	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Afterschool Snack	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Special Milk Program	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

2. Does the School Food Authority operate under any Special Provisions?

SPECIAL PROVISION	YES	NO	NOT ELIGIBLE
Community Eligibility Provision	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Special Provision 2/3	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Review Findings

3. Note Worthy Observations:

The staff at New Salem-Almont are doing a phenomenal job! Sherri is meticulous with her paperwork, everything is neat and organized making it easy to maintain the records. Gale and her staff do a wonderful job at providing a delightful variety of meals that are nutritious and appealing to all the students. The salad bar is full of nutritious options for the students to take and enjoy. The students are greeted with many smiles from the lunchroom staff at both breakfast and lunch. All the staff have a great rapport with the students. Many thank you's and your welcomes were heard throughout the day. The lunchroom was a wonderful environment. Gale's records are spot on and they are neat and organized. Gale does a great job at managing a budget, she uses her entitlement to the fullest and is great at finding ways to save money. Keep up the tremendous job!

This institution is an equal opportunity provider.

4. Were any findings identified during the review of this School Food Authority? ☒ Yes ☐ No
If yes, please indicate the areas and what issues were identified in the table below.

A. Program Access and Reimbursement

YES	NO	Area Of Review
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Certification and Benefit Issuance
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Verification
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Meal Counting and Claiming

Finding(s) Details:

- 1) 1 application with one student was denied incorrectly. The income on the application was miscalculated.
- 2) N/A

B. Meal Patterns and Nutritional Quality

YES	NO	Area Of Review
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Meal Components and Quantities
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Offer versus Serve
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Dietary Specifications and Nutrient Analysis

Finding(s) Details:

- 1) N/A
- 2) N/A

C. School Nutrition Environment

YES	NO	Area Of Review
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Food Safety
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Local School Wellness Policy
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Competitive Foods
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Other

Finding(s) Details:

- 1) N/A
- 2) N/A

D. Civil Rights

Finding(s) Details:

- 1) N/A
- 2) N/A

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